



(720)

**MINUTES  
REGULAR MEETING  
COMMUNITY SERVICES COMMISSION**

Wednesday, January 12, 2011

6:00 p.m.

City of Huntington Beach

Civic Center – Council Chambers

2000 Main Street

Huntington Beach, CA 92648

Vice-Chair Tomaino called the meeting to order at 6:05 p.m., Gasparian led the Pledge of Allegiance.

**MEMBERS PRESENT:** Albert Gasparian; Dave Hubbard; Jay Kreitz (Late); Cathy McGough; Dan Moss; Brian Rechsteiner; Nick Tomaino

**MEMBERS ABSENT:** Susie Jones (excused); Allan Pogrund (excused); John Myers (excused)

**COUNCIL LIAISON:** Mayor Joe Carchio

**STAFF PRESENT:** Paul Emery; David Dominguez; Janeen Laudenback; Rob Frizzelle; Karin Reed; Mary Loadsman

**PRESENTATIONS** – Commissioner Rechsteiner asked Vice-Chair Tomaino to call for a moment of silence in response to the recent Tuscon, Arizona tragedy.

Recreation Supervisor, Rob Frizzelle, along with Youth Sports League Managers Tim Ngo, Kaci Thol and Erin Burke presented the Youth Sports awards for volleyball and flag football champions, and the Harry W. Montague good sportsmanship award. Frizzelle thanked the League Managers for their dedication and management of the volleyball and flag football teams, and thanked the Mayor, commission, staff and community members for their ongoing support of expanding youth sports programs offered to the community.

Chair Kreitz acknowledged Mayor Joe Carchio, thanking him for his support to Commission and the community.

Mayor Carchio noted it was his fifth year as the Council Liaison to the Commission and first time as Mayor. He commended the Commission and staff for doing a phenomenal job for the youth and the community and that he appreciates everyone's hard work.

**MINUTES:**

**Moved by Tomaino, seconded by Hubbard to approve the October 13, 2010 Community Services Commission minutes with corrections to reflect Gasparian leading the Pledge of Allegiance.**

**Ayes: Gasparian; Hubbard; Kreitz; McGough; Moss; Tomaino**

**Absent: Jones; Pogrund; Myers**

**Abstain: Rechsteiner**

**Motion passed unanimously.**

**ORAL COMMUNICATIONS** – none.

**DIRECTOR'S ITEMS** – Emery welcomed the Commissioners to a new year commenting that he looked forward to working with everyone as the Interim Community Services Director in addition to his Deputy City Administrator duties.

**ADMINISTRATIVE ITEMS** -

Dog Washing Facilities – Dominguez reported that concessionaires are interested in operating a dog washing facility at Dog Beach. Commission is being asked to consider approving the concept of a dog washing facility at Dog Beach and make recommendation to City Council. The concept includes constructing an approximate 200 SF building that would operate on a self-service, coin operated facility. Facilities of this type currently operate in Santa Barbara, Long Beach, Oxnard and the San Francisco Bay area. Dominguez noted the concessionaire would build the facility at their own expense and operate under the conditions of a Management Agreement with the city. Dominguez explained the process that if the concept is approved, staff would issue a Request for Proposal (RFP) to select a concessionaire and update the Commission on the locations and details for the facility after the RFP process is concluded.

Hubbard noted his support of the concept indicating it made sense and that the dog community has a strong voice.

Dominguez relayed the Friends of Dog Beach organization supports the concept.

Rechsteiner concurred that it is a great service to the community and asked for clarification on the size and height of this type of operation to discern any view impacts.

Dominguez reiterated that the location of the dog washing facility would return to Commission for approval and pointed out several areas along Dog Beach below the bluff that may be considered.

Tomaino asked if dogs were allowed in any other areas of the beach or is Commission only considering Dog Beach for the operation.

Kreitz expressed his view that while he was supportive of the concept, he wanted to make sure that the operation would not impact any staff or other beach operations. He also asked that staff perform due diligence with the other cities to learn if the facilities were sufficiently being used, that allowing this type of operation may take away an opportunity for another type of operation.

**Motion:**

**Moved by Rechsteiner, seconded by Tomaino to approve and make recommendation to City Council, the concept of a dog washing facility at Dog Beach.**

**Motion passed unanimously.**

Sports Complex Pro Shop/Team Room – Dominguez reported that Commission has approved funding through the Youth Sports Grant and CIP (Capital Improvement Projects) for the current fiscal year, to construct a team room at the Huntington Central Park Sports Complex Phase II area. In the meantime, the city has been approached by a local businessman wanting to construct, staff and operate a pro shop to provide specialized goods for patrons of the complex and include a team room for city use. Dominguez made note of positives, i.e., construction cost savings for the team room, and potential revenue for the city. Dominguez noted that a downside to approving the concept would be the additional time needed to bring the team room on-line. If approved, a Request for Proposal (RFP) and contract process would be required. The pro shop would operate under the conditions of a Management Agreement.

The commissioners discussed the opportunity of obtaining the construction of a concession building without city funding and the opportunity of using the current earmarked funds elsewhere as positive. The following motion was made.

**MOTION:**

**Moved by Rechsteiner, seconded by Tomaino to recommend City Council direct staff to initiate a Request for Proposal process to seek qualified vendors to construct and operate a pro shop/team room within the Phase II area of the Central Park Sports Complex.**

**Motion passed unanimously.**

**INFORMATION ITEMS –**

Sports Complex 8<sup>th</sup> Field – Dominguez reported the plans are being presented to the Public Works Commission in January for approval and will then move to the bid and award process. It is anticipated that construction on the field will begin in early April and be complete at the end of May, but the plant establishment period would run through August making the field available for use for the fall season.

Edison Park Reconfiguration – Dominguez reported the bid phase for the Edison Park Reconfiguration Phase I ended on January 11, 2011 and that the contract award is scheduled for February. The projected Phase I completion date is late May/ early June and will include three practice fields, lighting, and a small parking and drop-off area. He noted that staff is continuing to look for funding in order to implement the other phases of the approved project.

Remote Control Car Area – Dominguez reported the remote control car area approved by commission has been sectioned-off with a chain link fence. Staff is currently waiting for the rules & regulation signage before opening the area to the public. Plans are to have the area open within the next two weeks.

**WRITTEN COMMUNICATION – none.**

**COMMISSION COMMITTEE REPORTS –**

HCP Equestrian Center – The next meeting is scheduled for January 26, 2011.

Youth Sports Grant – Tomaino noted he was elected Chair of the committee at the November meeting. He said Ray Frankeny, Recreation Supervisor does a great job at conducting the Youth Sports Grant program and answering questions from the community about the application process. He deferred to the meeting summary for additional information.

**COMMISSION AND STAFF COMMENTS –**

Tomaino asked for an update on the New Senior Center.

Emery responded that the city and staff have initial steps to complete; a Supplemental Environmental Impact Report (SEIR) including additional analysis of alternate sites as potential locations for a new senior center. He explained that a General Plan amendment will be required and that staff anticipates the SEIR will be completed in approximately six months. He noted the Pacific City project once owned by Makar has been purchased by another entity and that the terms of the Owner's Participation Agreement (OPA) with the city are valid.

Tomaino commented on the graffiti at the Pacific City location and former Taco Bell location. He asked what can be done about keeping properties visually appealing and graffiti free along Pacific Coast Highway to help support the city's image and tourism efforts.

Emery responded that code enforcement is the department within the city charged with addressing these types of concerns. He explained that the challenges are attracting and contacting new property owners, as well as issues with contacting absentee owners on code enforcement concerns.

Hubbard praised the Downtown Tuesday Nights in Huntington Beach, noting how nice it is that so many residents and businesses participate in the activity. He also commented that many people bring their pets and that not all pet owners are being responsible in cleaning up after their animals.

Emery commented that it is a challenge getting the public as a whole, to voluntarily clean up after their animals.

### **ITEMS DISTRIBUTED**

Council on Aging Newsletters, November, December 2010 and January 2011.

### **ADJOURNMENT**

There being no further business, the Community Services Commission regular meeting adjourned at 7:20 p.m.

Submitted by:

David C. Dominguez  
Secretary  
Community Services Commission

By: Mary Loadsman, Recording Secretary